

# Grant Application Submission Notification Memo

**TO:** **Office of the City Council** | Cindy Gust-Jenson, Jennifer Bruno, Taylor Hill, Sylvia Richards, Linda Sanchez, Lehua Weaver  
**Office of the Mayor** | Rachel Otto, Jill Love  
**Department of Finance** | Mary Beth Thompson, Aaron Price, Amy Dorsey, Sarah Behrens  
**Office of the City Attorney** | Jaysen Oldroyd, [SLCRecorder@slcgov.com](mailto:SLCRecorder@slcgov.com)  
**EC:** **Housing Stability Division** | Heather Royal  
**FROM:** Adrienne Buhler  
**DATE:** April 24, 2024  
**SUBJECT:** Comcast Project UP Grant Application Submission Notification Memo  
**FUNDING AGENCIES:** Comcast

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**GRANT PROGRAM:** Comcast Project UP

**REQUESTED GRANT AMOUNT:** \$150,000

**DEPARTMENT:** Housing Stability

**COLLABORATING AGENCIES:**

**DATE SUBMITTED:** 4/19/2024

**SPECIFICS:**

☐ Equipment/Supplies Only

☐ Technical Assistance

☐ Provides positions.

☐ Existing

☐ New

☐ Overtime

☐ Requires Funding After Grant

Explanation:

☐ Match Required \_\_\_\_\_

☐ In-Kind Services and ☐ Cash

**GRANT DETAILS:**

This application requests \$150,000 to partner through sub-awards with local nonprofits experienced in administering refugee resettlement programs to provide digital literacy courses. In addition, this funding will be used to provide refugees with laptops through these partner nonprofits.