

## MEMORANDUM TO CITY COUNCIL

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**TO:** Darin Mano, City Council Chair

**DATE:** October 6 2023

**FROM:** Cindy Lou Trishman, City Recorder



Olivia Hoge, Elections Management Coordinator

**SUBJECT:** Amended 2023 Municipal Election: SL County Interlocal Cooperation Agreement

**STAFF CONTACT:** Olivia Hoge, Elections Management Coordinator

**IMPORTANT DATES:**

- **October 31, 2023:** Return the signed Amended Interlocal Cooperation Agreement.

**LEGISLATION:** Resolution to approve the Amended Interlocal Cooperation Agreement

**BUDGET IMPACT:** \$228,000 Total Election Cost with the Salt Lake City District 7 Race

In May, the Council passed a resolution approving the Interlocal Cooperation Agreement with Salt Lake County to conduct the 2023 Municipal Election using the Ranked Choice Voting Method. The races that were agreed to be listed on the ballot were as follows:

Salt Lake City Council District 2

Salt Lake City Council District 4

Salt Lake City Council District 6

Salt Lake City Mayor

Due to the timing of the vacancy of Salt Lake City Council District 7, that seat will need to be added to the ballot as a two-year term. The estimated cost to add this seat will make the total election cost \$228,000.

Salt Lake County was unable to provide the amended interlocal agreement before the date the ballots were printed, they put the District 7 race on the ballot as the City Council had been informed of this necessity when this vacancy occurred. Salt Lake City is anticipating the approval of this interlocal agreement and cost adjustment.

Attachment A: Amended Interlocal Agreement

Attachment B: Resolution to Approve the Amended Interlocal Agreement

Attachment A

**AMENDMENT NO. 1**  
**to the**  
**INTERLOCAL COOPERATION AGREEMENT**  
**between**  
**SALT LAKE CITY CORPORATION**  
**and**  
**SALT LAKE COUNTY on behalf of the**  
**COUNTY CLERK'S ELECTIONS DIVISION**  
**FOR MUNICIPAL ELECTION**

THIS AMENDMENT NO. 1 (this "Amendment") is made to the above-named "Agreement" dated May 3, 2023, by and between SALT LAKE COUNTY (the "County"), a body corporate and politic of the State of Utah, on behalf of the Salt Lake County Clerk's Office, Elections Division; and SALT LAKE CITY CORPORATION (the "City") a municipal corporation created under the laws of the State of Utah.

**RECITALS:**

WHEREAS, the parties entered into the Agreement (County Contract No. CK23116) calling for County to provide the services of its clerk's office, elections division, to the City for the purpose of assisting the City in conducting the City's 2023 primary and general municipal elections; and

WHEREAS, the parties now desire to amend the Agreement provide funding necessary to conduct the City's Council District 7 election.

**AMENDMENT:**

NOW THEREFORE, in exchange for valuable consideration, the parties agree to amend the Agreement as follows:

1. Exhibit "B" to the Agreement is hereby amended to include the City's Council District 7 election as an additional election to be conducted by the County. The good faith estimate cost to conduct the City's election is now \$228,000.

2. All remaining provisions of the Agreement, not specifically altered by this Amendment, shall continue in full force and effect under this Amendment.

IN WITNESS WHEREOF, the parties execute this Amendment as of the latest date indicated below.

SALT LAKE COUNTY:

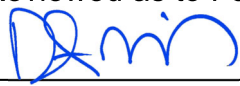
\_\_\_\_\_  
Mayor or Designee

Date: \_\_\_\_\_

Recommended for Approval:

\_\_\_\_\_  
Lannie Chapman  
Salt Lake County Clerk

Reviewed as to Form:

 Adam Miller  
2023.09.29 12:41:11 -06'00'  
\_\_\_\_\_  
Deputy District Attorney

SALT LAKE CITY CORPORATION:

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to Proper Form and  
Compliance with Applicable Law:

\_\_\_\_\_  
By: \_\_\_\_\_

Date: \_\_\_\_\_

Attest and Countersigned:

\_\_\_\_\_  
City Recorder

Attachment B

RESOLUTION \_\_\_\_\_ OF 2023

Authorizing approval of the amended Interlocal Cooperative Agreement between Salt Lake City Corporation and Salt Lake County regarding the County providing Election Assistance Services for the City.

WHEREAS, Title 11, Chapter 13, Utah Code authorizes public entities to enter into cooperative agreements to provide joint undertakings and services; and

WHEREAS, the attached amended agreement has been prepared to accomplish said purposes;

THEREFORE, BE IT RESOLVED, by the City Council of Salt Lake City, Utah as follows:

1. It approves the execution and delivery of the following:  
AN AMENDED INTERLOCAL COOPERATION AGREEMENT BETWEEN SALT LAKE CITY CORPORATION AND SALT LAKE COUNTY, ON BEHALF OF THE COUNTY CLERK ELECTION DIVISION, EFFECTIVE ON THE DATE IT IS SIGNED BY ALL PARTIES, REGARDING THE COUNTY PROVIDING ELECTION ASSISTANCE SERVICES TO THE CITY.
2. Erin Mendenhall, Mayor of Salt Lake City, Utah or her designee is hereby authorized to approve, execute, and deliver said agreement on behalf of Salt Lake City Corporation, in substantially the same form as now before the City Council and attached hereto, subject to such minor changes that do not materially affect the rights and obligations of the City there under and as shall be approved by the Mayor, her execution thereof to constitute conclusive evidence of such approval.

PASSED by the City Council of Salt Lake City this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
SALT LAKE CITY COUNCIL CHAIRPERSON

ATTEST:

\_\_\_\_\_  
CITY RECORDER

APPROVED AS TO FORM:

*Boyd Ferguson*

\_\_\_\_\_  
Senior City Attorney






# Amended Interlocal Resolution (1)

Final Audit Report

2023-10-03

Created:	2023-10-03
By:	Olivia Hoge (olivia.hoge@slcgov.com)
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## "Amended Interlocal Resolution (1)" History

-  Document created by Olivia Hoge (olivia.hoge@slcgov.com)  
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-  Document emailed to Boyd Ferguson (boyd.ferguson@slcgov.com) for signature  
2023-10-03 - 5:14:17 PM GMT
-  Email viewed by Boyd Ferguson (boyd.ferguson@slcgov.com)  
2023-10-03 - 6:01:27 PM GMT
-  Document e-signed by Boyd Ferguson (boyd.ferguson@slcgov.com)  
Signature Date: 2023-10-03 - 6:02:18 PM GMT - Time Source: server
-  Agreement completed.  
2023-10-03 - 6:02:18 PM GMT

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