

RESOLUTION No. \_\_\_\_\_ of 2024

(Amending Sections A.38, Council Office Travel and  
A.47, Council Member Travel Expenses of the  
City Council policy manual)

WHEREAS, the Salt Lake City Council maintains a Policy Manual that includes agreed upon expectations and standards of practice; and

WHEREAS, the Policy Manual serves as a resource for Council Members, Council staff, and Administration staff on daily practices and routine procedures, including agenda paperwork and scheduling, recurring internal procedures related to processing norms for community events, and travel for conferences; and

WHEREAS, providing the Policy Manual to the public furthers the values of transparency and open government, and can assist the public in understanding the Council's practices.

NOW THEREFORE, BE IT RESOLVED by the City Council of Salt Lake City, Utah, that changes to the Policy Manual will be approved by resolution and the updated sections will guide Council procedures and will be shared as a resource; and

BE IT FURTHER RESOLVED that Sections A.38, Council Office Travel and A.47, Council Member Travel Expenses of the Policy Manual are hereby amended in substantially the form attached to this resolution.

Passed by the City Council of Salt Lake City, Utah, on \_\_\_\_\_, 2024.

Salt Lake City Council

By: \_\_\_\_\_  
Chair, Victoria Petro

ATTEST:

\_\_\_\_\_  
City Recorder

Salt Lake City Attorney's Office  
Approved As To Form

/s/ Mark E. Kittrell  
Deputy City Attorney