

SALT LAKE CITY ORDINANCE

No. ____ of 2025

Adopting the City budget, excluding the budget for the Library Fund which is separately adopted, and the employment staffing document of Salt Lake City, Utah for fiscal year 2025-2026

PREAMBLE

Pursuant to the provisions of Section 10-6-111 of the Utah Code, the City Budget Officer prepared and filed with the City Council a tentative budget in proper form for all funds for which budgets are required by said law, including tentative budgets for the general fund, the library fund, special revenue funds, debt service funds and the capital improvements funds for fiscal year 2025-2026. The tentative budget was accompanied by a budget message as required by law.

That tentative budget was adopted by the City Council, in Resolution No. __ of 2025, on _____, 2025.

Section 10-6-118 of the Utah Code requires that before the 30th day of June of each fiscal year, or September 1, in case of a property tax increase under Sections 59-2-919 through 59-2-923 of the Utah Code, the governing body shall, by resolution or ordinance, adopt a budget for the ensuing fiscal year for each fund for which a budget is required.

The City budget officer has prepared a budget, in proper form, for all funds for which budgets are required by law. Section 2.52.020 of the Salt Lake City Code states in part that employment staffing documents shall be adopted as an element of the City's budget, or otherwise, as the City Council may require. Three copies of such documents have been filed for use and examination of the public in the Office of the City Recorder whose permanent office is located at 451 South State Street, Room 415, Salt Lake City, UT 84111.

NOW, THEREFORE, be it ordained by the City Council of Salt Lake City:

SECTION 1. PURPOSE. The purpose of this ordinance is to adopt a budget, except the budget for the Library Fund which is separately adopted, for fiscal year 2025-2026, and to adopt the employment staffing documents. All conditions precedent to the adoption of the budget, which includes the employment staffing documents, have been accomplished.

SECTION 2. ADOPTION OF BUDGET. The budget attached hereto and made a part of this Ordinance, shall be, and the same hereby is adopted as the budget of the City, excluding the budget for the Library Fund which is separately adopted, for the fiscal year beginning July 1, 2025 and ending June 30, 2026, in accordance with the requirements of Sections 10-6-105, 10-6-118 and 59-2-923 of the Utah Code, subject to the conditions set forth herein. The budget is subject to the approval of the Mayor and reconsideration of the City Council pursuant to Section 10-3b-204 of the Utah Code.

SECTION 3. EXHIBITS INCORPORATED BY REFERENCE. The following exhibits are incorporated by reference in the budget for fiscal year 2025-2026 and adopted as an element of the budget:

- A. The Key Changes for All Funds, labeled “Council Adopted June ____, 2025”;
- B. The Employment Staffing Document, labeled “Council Adopted June ____, 2025”; and
- C. The Motion Sheet, labeled “Council Adopted June ____, 2025.”

SECTION 4. BUDGET CONTINGENCIES.

The following contingencies apply to the budget adopted for fiscal year 2025-2026:

1. Foothill Trails Contingency – Existing and new funds for the construction, modification and decommissioning of trails built under the Foothills Trail System Master Plan,

Phase 1, will be placed in a holding account with release contingent on the Administration's review, in collaboration with a broad spectrum of community stakeholders, of:

- i. the implementation to-date of the Master Plan;
- ii. identification of adjustments or additional engagement as warranted; and
- iii. the Council's authorization to move forward after the Council evaluates the results of the process.

The City Council is willing to provide funding to the Administration for one or more outside experts who can objectively evaluate the technical and public policy aspects of the trail changes and additions completed to date and anticipated in the Master Plan. That written evaluation should focus on, but not be limited to:

- i. the extent to which trail planning and development have been consistent with the vision, goals and principles in the Master Plan, including: best practices; strategies for the preservation and stewardship of the land; and
- ii. respect for Tribal concerns.
- iii. In addition, the written evaluation should include an analysis of how the process could be adapted to better meet the needs and desires of all users.

Existing and new funds for environmental studies will not be on hold, so long as such funds are not used for construction or decommissioning of trails. Existing and new funds for maintenance or repair of existing trails are released to conduct ongoing maintenance ensuring that tread is within standard design practices for linear grade, width, cross slope and surface drainage. This does not include realignment. Passive closure of trails is allowed if a trail becomes a danger to environment (excessive water damage and erosion) or public safety (for example when a trail has washed out or excessive water damage has occurred). Passive means fence and signage. No trenching is permitted.

2. Continued Contingency for All Funding Our Future -- Sales Tax Funds (this has been adopted each year since the City implemented the sales tax). The Council approves

Funding Our Future sales tax revenue appropriations with the following conditions:

- a. Expenditure of Funding Our Future Sales Tax Funds. Funding our Future funds may not be expended unless the department or division expending the funds complies with:
 - i. Utah Fiscal Procedures Act;
 - ii. The City's Procurement Code and Rules; and
 - iii. Written verification from the City Attorney and City Finance Director that proper legal and financial procedures have been followed.
- b. Other Funding Our Future Budget Contingencies:
 - i. The Administration providing a written semiannual spending, implementation and outcomes report on each of the critical need areas.
 - ii. Tracking funding for Fleet provided through the Funding our Future tax separately to ensure it is spent only on public safety (police, fire, dispatch).
 - iii. The Administration spending funds in the critical need areas as adopted in the attached key changes spreadsheet.
 - iv. The Administration bringing back to the Council any proposed adjustments to the adopted budget in a budget amendment for re-appropriation before changes are made.
 - v. The Administration maintaining and regularly updating a publicly available dashboard reflecting revenues received and actual uses.
 - vi. In FY25-26 and all future funding requests, providing a label denoting which line items are funded with this Funding Our Future sales tax funds.
 - vii. For all positions added, the Administration shall submit an annual written review along with the Mayor's Recommended Budget to ensure that each position continues to serve the critical need areas and, if a Council work session briefing is scheduled, provide a presentation of the report.

SECTION 5. FILING OF BUDGET. The City Budget Officer is hereby authorized and directed to certify and file copies of said budget with the State Auditor as required by Section 10-6-118 of the Utah Code.

SECTION 6. PUBLIC INSPECTION. The City Budget Officer is hereby authorized and directed to certify and file copies of the budget in the office of said Budget Officer and in the Office of the City Recorder whose permanent office is located at 451 South State Street, Room 415, Salt Lake City, UT 84111, which budget shall be available for public inspection during regular business hours as required by Section 10-6-119 of the Utah Code.

SECTION 7. EFFECTIVE DATE. This Ordinance shall be deemed effective on July 1, 2025.

Passed by the City Council of Salt Lake City, Utah, this ____ day of _____ 2025.

Chris Wharton, Council Chair

ATTEST:

Keith Reynolds, Recorder

Transmitted to the Mayor on _____.

Mayor's Action: ____ Approved. ____ Vetoed.

Erin Mendenhall, Mayor

ATTEST:

APPROVED AS TO FORM

Office of the City Attorney

Date: _____

By: /s/ JAYSEN R. OLDROYD

Jaysen R. Oldroyd, Senior City Attorney

Keith Reynolds, City Recorder

Bill No. _____ of 2025.

Published: _____