

SALT LAKE CITY ORDINANCE

No. ____ of 2024

(Adopting the City budget, excluding the budget for the Library Fund which is separately adopted, and the employment staffing document of Salt Lake City, Utah for fiscal year 2024-2025)

An ordinance adopting the city budget, excluding the budget for the Library Fund which is separately adopted, and the employment staffing document of Salt Lake City for fiscal year 2024-2025.

PREAMBLE

Pursuant to the provisions of Section 10-6-111 of the Utah Code, the City Budget Officer prepared and filed with the City Council a tentative budget in proper form for all funds for which budgets are required by said law, including tentative budgets for the general fund, the library fund, special revenue funds, debt service funds and the capital improvements funds for fiscal year 2024-2025. The tentative budget was accompanied by a budget message as required by law.

That tentative budget was adopted by the City Council, in Resolution No. ____ of 2024, on May ___, 2024.

Section 10-6-118 of the Utah Code requires that before the 30th day of June of each fiscal year, or September 1, in case of a property tax increase under Sections 59-2-919 through 59-2-923 of the Utah Code, the governing body shall, by resolution or ordinance, adopt a budget for the ensuing fiscal year for each fund for which a budget is required.

The City budget officer has prepared a budget, in proper form, for all funds for which budgets are required by law. Section 2.52.020 of the Salt Lake City Code states in part that employment staffing documents shall be adopted as an element of the City's budget, or otherwise, as the City Council may require. Three copies of such documents have been filed for use and

examination of the public in the Office of the City Recorder whose permanent office is located at 451 South State Street, Room 415, Salt Lake City, UT 84111.

NOW, THEREFORE, be it ordained by the City Council of Salt Lake City:

SECTION 1. PURPOSE. The purpose of this ordinance is to adopt a budget, except the budget for the Library Fund which is separately adopted, for fiscal year 2024-2025, and to adopt the employment staffing documents. All conditions precedent to the adoption of the budget, which includes the employment staffing documents, have been accomplished.

SECTION 2. ADOPTION OF BUDGET. The budget attached hereto and made a part of this Ordinance, shall be, and the same hereby is adopted as the budget of the City, excluding the budget for the Library Fund which is separately adopted, for the fiscal year beginning July 1, 2024 and ending June 30, 2025, in accordance with the requirements of Sections 10-6-105, 10-6-118 and 59-2-923 of the Utah Code, subject to the conditions set forth herein. The budget is subject to the approval of the Mayor and reconsideration of the City Council pursuant to Section 10-3b-204 of the Utah Code.

SECTION 3. EXHIBITS INCORPORATED BY REFERENCE. The following exhibits are incorporated by reference in the budget for fiscal year 2024-2025 and adopted as an element of the budget:

- A. The Key Changes for All Funds, labeled "Council Adopted June _____, 2024";
- B. The Employment Staffing Document, labeled "Council Adopted June _____, 2024"; and
- C. The Motion Sheet, labeled "Council Adopted June _____, 2024."

SECTION 4. BUDGET CONTINGENCIES. The following contingencies apply to the budget adopted for fiscal year 2024-2025:

1. **Continued Contingency for All Funding Our Future -- Sales Tax Funds (this has been adopted each year since the City implemented the sales tax).** The Council approves Funding Our Future sales tax revenue appropriations with the following conditions:

- a. Expenditure of Funding Our Future Sales Tax Funds. Funding our Future funds may not be expended unless the department or division expending the funds complies with:
 - i. Utah Fiscal Procedures Act
 - ii. The City's Procurement Code and Rules
 - iii. Written verification from the City Attorney and City Finance Director that proper legal and financial procedures have been followed.
- b. Other Funding Our Future Budget Contingencies:
 - i. The Administration providing a written semiannual spending, implementation and outcomes report on each of the four critical need areas.
 - ii. Tracking funding for Fleet provided through the Funding our Future tax separately to ensure it is spent only on public safety (police, fire, dispatch).
 - iii. The Administration spending funds in the four critical need areas as adopted in the attached key changes spreadsheet.
 - iv. The Administration bringing back to the Council any proposed adjustments to the adopted budget in a budget amendment for re-appropriation before changes are made.
 - v. The Administration maintaining and regularly updating a publicly available dashboard reflecting revenues received and actual uses.
 - vi. In FY24-25 and all future funding requests, providing a label denoting which line items are funded with this Funding Our Future sales tax funds.
 - vii. For all positions added, the Administration shall submit an annual written review along with the Mayor's Recommended Budget to ensure that each position continues to serve the critical need areas and, if a Council work session briefing is scheduled, provide a presentation of the report.

SECTION 5. FILING OF BUDGET. The City Budget Officer is hereby authorized and directed to certify and file copies of said budget with the State Auditor as required by Section 10-6-118 of the Utah Code.

SECTION 5. PUBLIC INSPECTION. The City Budget Officer is hereby authorized and directed to certify and file copies of the budget in the office of said Budget Officer and in the

Office of the City Recorder whose permanent office is located at 451 South State Street, Room 415, Salt Lake City, UT 84111, which budget shall be available for public inspection during regular business hours as required by Section 10-6-119 of the Utah Code.

SECTION 6. EFFECTIVE DATE. This Ordinance shall be deemed effective on July 1, 2024.

Passed by the City Council of Salt Lake City, Utah, this ____ day of June, 2024

Victoria Petro, Council Chair

ATTEST:

Cindy Lou Trishman, Recorder

Transmitted to the Mayor on _____.

Mayor's Action: ____ Approved. ____ Vetoed.

MAYOR

Bill No. _____ of 2024.

Published: _____.

Salt Lake City Attorney's Office
Approved As To Form

Date: 4/29/24

By: Jaysen Oldroyd
Jaysen Oldroyd, Senior City Attorney