

Grant Application Submission Notification Memo

TO: **Office of the City Council** | Jennifer Bruno, Taylor Hill, Sylvia Richards, Linda Sanchez, Lehua Weaver
Office of the Mayor | Rachel Otto, Jill Love
Department of Finance | Mary Beth Thompson, Sarah Behrens, Annie Christensen, Amy Dorsey, Richard Lory, Kathy Nuñez Randy Hillier
Office of the City Attorney | Jaysen Oldroyd, SLCRecorder@slcgov.com
Department | Scott Fisher, Mark Kittrell, Tina Orme

FROM: Sarah Behrens 

DATE: March 14, 2025

SUBJECT: Victims of Crime Act (VOCA)

FUNDING AGENCIES:	Utah Office for Crime Victims
GRANT PROGRAM:	VOCA
REQUESTED GRANT AMOUNT:	\$596,025.60
DEPARTMENT:	Prosecutor's Office Office of the City Attorney
COLLABORATING AGENCIES:	Family Justice Center, Salt Lake City Police Department, Salt Lake County District Attorney's Office

DATE SUBMITTED: March 14, 2025

SPECIFICS:

- ☐ Equipment/Supplies Only
- ☐ Technical Assistance
- ☒ Provides 3 Hourly Positions
 - ☒ Existing ☒ New ☐ Overtime ☐ Requires Funding After Grant

Explanation: Please see below

- ☐ Match Required none ☐ In-Kind Services and ☐ Cash

GRANT DETAILS:

The Salt Lake City Prosecutor's Office has requested funds to support three Victim Advocates. One advocate is currently VOCA grant funded. The request continues their employment. The personnel request is also for two victim advocates. Currently the Prosecutor Victim Service has one advocate to serve victims of Domestic Violence. They can serve approximately one-third of the victims. Two additional advocates would dramatically increase the Prosecutor's Office capacity to serve victims.

The Prosecutor Victim Services will contract with a LCSW to conduct workshops for mental and behavioral health concerns.

The funding request includes a software license for Victim Services Tracking (VSTracking). The City victim advocate has been entering data and information using the county's software license for the tracking system, Victim Services Tracking. The county has discontinued using this program.

The VOCA grant request funds for training, travel, information packet for victims, workshop materials, and emergency services funds.

The grant has a two-year performance period
FY 1

Budget Categories	
	Total
Personnel	\$156,640
Fringe Benefits	\$120,243
Travel	\$65.80
Equipment	-
Supplies	\$1,900
Contractual	\$6,600
Training	\$1,824
Other	\$6,380
	-
Total Budget	\$293,152.80

FY 2 Includes 3% COLA and 9% increase in Health Insurance

Budget Categories	
	Total
Personnel	\$161,339
Fringe Benefits	\$125,247
Travel	65.80
Equipment	-
Supplies	\$1,900
Contractual	\$6,600
Training	1,341
Other	\$6,380
	-
Total Budget	\$302,872.80