

MINUTES OF THE SALT LAKE CITY COUNCIL  
Tuesday, January 21, 2025

The City Council of Salt Lake City, Utah, met in Work Session on Tuesday, January 21, 2025.

**The following Council Members were present:**

Victoria Petro, Daniel Dugan, Chris Wharton, Alejandro Puy, Darin Mano, Sarah Young, Eva Lopez Chavez

**Present Legislative leadership:**

Jennifer Bruno – Executive Director, Lehua Weaver – Deputy Director

**Present Administrative leadership:**

Mayor Erin Mendenhall, Rachel Otto – Chief of Staff, Megan Yuill - Deputy Chief Administrative Officer

**Present City Staff:**

Mark Kittrell – Acting City Attorney, Cindy Lou Trishman – Acting City Recorder/Deputy Director of Operations and Administration, Michelle Barney – Minutes & Records Clerk, Ben Luedtke – Senior Public Policy Analyst, Mary Beth Thompson – Chief Financial Officer, Andrew Johnston – Director of Homelessness Policy and Outreach, Allison Rowland – Public Policy Analyst, Blake Thomas – Community & Neighborhoods Director, Tammy Hunsaker – Deputy Director of Community Services, Tyler Murdock – Public Lands Deputy Director, Austin Kimmel – Public Policy Analyst, Makaylah Maponga – Public Lands Planner, Nancy Monteith – Senior Landscape Architect, Keith Reynolds – Deputy City Recorder

The meeting was called to order at 3:46 PM

MINUTES OF THE SALT LAKE CITY COUNCIL  
Tuesday, January 21, 2025

**Work Session Items**

**1. Informational: Winter Shelter Plans Update** ~ 3:15 p.m.  
15 min.

The Council will receive an update from the Administration on the State homeless winter shelter plans.

**FYI – Project Timeline:** (subject to change per Chair direction or Council discussion)

Briefing - Recurring Briefing

Set Public Hearing Date - n/a

Hold hearing to accept public comment - n/a

TENTATIVE Council Action - n/a

Andrew Johnston reviewed the City's winter plans for sheltering the homeless.

Council Members and Andrew Johnston discussed:

- Educating the public about the cost of providing emergency shelter beds (was not simply providing an individual with a place to sleep)
- Potential future sites for emergency shelters and the hesitancy from communities to host shelters
- Safety/security programs and plans for shelter locations

Council Members stated the report was well written, expressed appreciation for everyone involved and commended Andrew Johnston for his leadership and dedication to addressing homelessness in Salt Lake City.

**2. Ordinance: Zoning Map Amendment at Approximately 3052 East Emigration Canyon Road** ~ 3:30 p.m.  
20 min.

The Council will receive a briefing about a proposal that would amend the zoning of the properties at approximately 3052 East Emigration Canyon from FR-2/21,780 (Foothills Residential District) to RMF-75 (High-Density Multi-Family Residential District). The proposal would increase the development potential of the site. The Planning Commission forwarded a negative recommendation. The project is located within Council District 6. Petitioner: ANA Enterprises, representing the property owner.

**FYI – Project Timeline:** (subject to change per Chair direction or Council discussion)

Briefing - Tuesday, January 21, 2025

Set Public Hearing Date - Tuesday, February 4, 2025

Hold hearing to accept public comment - Tuesday, February 18, 2025 at 7 p.m.

TENTATIVE Council Action - Tuesday, March 4, 2025

*Removed from agenda as requested by the applicant.*

MINUTES OF THE SALT LAKE CITY COUNCIL  
Tuesday, January 21, 2025

**3. Informational: Downtown Alliance Updates** ~ 3:50 p.m.  
30 min.

The Council will receive a briefing from the Downtown Alliance about program updates and developments in the downtown area. The Downtown Alliance is funded by a special assessment of commercial properties downtown to pay for economic promotion activities and holiday lighting. The assessment was originally established in 1991 and has been reviewed, adjusted, and renewed every three years.

**FYI – Project Timeline:** (subject to change per Chair direction or Council discussion)

Briefing - Tuesday, January 21, 2025

Set Public Hearing Date - n/a

Hold hearing to accept public comment - n/a

TENTATIVE Council Action - n/a

Dee Brewer and Jessica Thesing (Downtown Alliance) presented the updates.

Council Members, Dee Brewer and Jessica Thesing discussed:

- Options and steps for expanding the Central Business Improvement Assessment (CBIA) area and the Downtown Ambassadors program

MINUTES OF THE SALT LAKE CITY COUNCIL  
Tuesday, January 21, 2025

4. **Ordinance: Budget Amendment No.3 for Fiscal Year 2024-25** ~ 4:20 p.m.  
30 min.

The Council will receive a briefing about Budget Amendment No. 3 for the Fiscal Year 2024-25 Budget. Budget amendments happen several times each year to reflect adjustments to the City's budgets, including proposed project additions and modifications. The proposed amendment includes infrastructure development on the Fleet Block, several vehicles for various City operations, including a Justice Bus (mobile courtroom), and protecting the Great Salt Lake watershed, among other items.

For more information visit [tinyurl.com/SLCFY25](https://tinyurl.com/SLCFY25).

**FYI – Project Timeline:** (subject to change per Chair direction or Council discussion)

Briefing - Tuesday, January 21, 2025

Set Public Hearing Date - Tuesday, January 21, 2025

Hold hearing to accept public comment - Tuesday, February 4, 2025 at 7 p.m.

TENTATIVE Council Action - Tuesday, February 18, 2025

Ben Luedtke and Mary Beth Thompson presented the budget amendment.

Council Members, Ben Luedtke and Mary Beth Thompson discussed:

- **A-1:** Rescope Vacancy Savings in Public Lands for Vehicles, Equipment and Events (\$285,800 onetime rescope of which \$188,700 goes to the Fleet Fund)
  - Collection and disbursement of the 5% tax increase
  - Location of City equipment/trailer storage and the need to ensure proper security protocols were used for trailers transporting mowers or other City vehicles
  - Options/considerations for including autonomous lawn mowing equipment in the City's fleet
- **A-2:** Request for Two New IMS Positions; 1 Full-time Cybersecurity Engineer I Position and transitioning one Part-time Graphic Design Position to a Full-Time position (\$85,242 from IMS Fund Balance then ongoing)
  - Additional information to be provided on February 4, 2025, at which time a Straw Poll may be provided
- **G-2:** Community Wildfire Protection Plan Update from Defense Grant Funding (\$239,050 – Misc. Grant Fund)
  - Timeline for the plan
  - City's level of preparedness for wildfire season
    - Ben Luedtke stated he would return with information on a timeline and how often the plan was updated
- **I-1:** Accelerating Treatments for Diseased Sycamore Trees (\$150,000 one-time from General Fund Balance)
  - Council Member Dugan reviewed the purpose, treatment options and need to invest in the capital asset

**Council Member Requests:**

Council Member Dugan requested a timeline on the Wildfire Protection Plan, information on how often the plan was updated and the status of Salt Lake City's preparedness for the 2025 wildfire season.

MINUTES OF THE SALT LAKE CITY COUNCIL  
Tuesday, January 21, 2025

**5. Resolution: Collective Bargaining for the Salt Lake City Public Library Board** ~ 4:50 p.m.  
20 min.

The Council will receive a briefing about approving the collective bargaining resolution adopted by the Salt Lake City Public Library on December 16, 2024. The resolution would enable the Library to begin a Collective Bargaining Agreement (CBA) process with a union following a vote by employees to form a union formally.

**FYI – Project Timeline:** (subject to change per Chair direction or Council discussion)

Briefing - Tuesday, January 21, 2025

Set Public Hearing Date - n/a

Hold hearing to accept public comment - n/a

TENTATIVE Council Action - Tuesday, February 4, 2025

Austin Kimmel, Noah Baskett (Executive Director, Salt Lake City Public Library) and Sariah Toronto (Salt Lake City Public Library, Board President) presented the Resolution.

Council Member Young expressed appreciation for progress made thus far and stated she looked forward to finalizing a Resolution benefiting the employees.

MINUTES OF THE SALT LAKE CITY COUNCIL  
Tuesday, January 21, 2025

**6. Informational: Emerald Ribbon Action Plan Updates** ~ 5:10 p.m.  
20 min.

The Council will receive an update from the Public Lands Department about the Emerald Ribbon Action Plan. This plan will guide the implementation of capital investment, operations, and maintenance along the City's 10 miles of the Jordan River Corridor.

For more information visit [emeraldribbonplan.com](https://emeraldribbonplan.com).

**FYI – Project Timeline:** (subject to change per Chair direction or Council discussion)

Briefing - Tuesday, January 21, 2025

Set Public Hearing Date - n/a

Hold hearing to accept public comment - n/a

TENTATIVE Council Action - n/a

Allison Rowland provided a brief overview of the proposal.

Tom Millar and Makaylah Maponga presented the plan updates.

**Gina Ford** and **Liz Cormack** (Agency Landscape and Planning consultants) presented the landscaping portion of the plan.

Council Members, Tyler Murdock, Tom Millar and Makaylah Maponga discussed:

- Whether the Cottonwood Park revitalization qualified for the Federal Emergency Management Agency (FEMA) levy movement timeline
- Timeline for discussion/approval of the governance agreement, whether one agreement would be sufficient for the Emerald Ribbon as a whole or would each area require an agreement and the various entities who needed to be involved
- Funding impacts to maintenance/mowing services and opportunities to engage with other entities to maintain the new park areas
- Creating a core list of City roles and responsibilities pertaining to a project, as an opportunity to engage community interest/learning and outreach discussions
- City's Public Safety Plan, how it changed the implementation of programming and improved the plans along the trail
- History behind the name of the project

MINUTES OF THE SALT LAKE CITY COUNCIL  
Tuesday, January 21, 2025

7. **Informational: Green Loop Guidelines and Next Steps** ~ 5:30 p.m.  
30 min.

The Council will receive a briefing about a request from the Administration to release \$3.1 million of Capital Improvement Project (CIP) funding related to the planned Green Loop project. These funds would be used to create overall project development and public space management guidelines, create a conceptual design of the Green Loop section on 200 East from 350 South to 450 South, and design the layout for the Green Loop section on 500 West from 600 South to 900 South.

For more information visit <https://tinyurl.com/SLCGreenLoop>.

**FYI – Project Timeline:** (subject to change per Chair direction or Council discussion)

Briefing - Tuesday, January 21, 2025

Set Public Hearing Date - n/a

Hold hearing to accept public comment - n/a

TENTATIVE Council Action - n/a

Allison Rowland provided a brief overview of the proposal.

Blake Thomas and Nancy Monteith presented the guidelines and next steps.

Council Members, Blake Thomas and Nancy Monteith discussed:

- Request for funding release was to prepare the project development, Public Space Management Guidelines design, construction documents for Civic Campus and Design for 500 West
- Estimated price for the development of different documents and reasons for requesting the design along 500 West
- Whether the upcoming Capital Improvement Project (CIP) request should be focused on the Civic Campus
- Ensuring contractors understood bids submissions were not for final design review

**Straw Poll**

**Support to release of funds was supported by all Council Members present.**

MINUTES OF THE SALT LAKE CITY COUNCIL  
Tuesday, January 21, 2025

**8. Straw Poll: Ivory University House** ~ 6:00 p.m.  
10 min.

The Council will consider a straw poll accepting the terms of the Ivory University House.

**FYI – Project Timeline:** (subject to change per Chair direction or Council discussion)

Briefing - Tuesday, January 21, 2025

Set Public Hearing Date - n/a

Hold hearing to accept public comment - n/a

TENTATIVE Council Action - n/a

Jennifer Bruno introduced the proposal.

Tammy Hunsaker reviewed the request for the Straw Poll.

Council Members and Tammy Hunsaker discussed:

- Whether utilities were included with rent
- If renegotiation of the agreement was possible to allow additional students the opportunity to afford housing
  - An annual report was due to the City to allow renegotiation of the agreement

**Straw Poll:**

**Support to approve the new terms was supported by Council Members Puy, Mano, Petro, Lopez Chavez, and Young. Council Members Wharton and Dugan were opposed.**

**9. Advice and Consent: City Recorder – Keith Reynolds** ~ 6:10 p.m.  
10 min.

The Council will interview Keith Reynolds prior to considering appointment as the City Recorder.

**FYI – Project Timeline:** (subject to change per Chair direction or Council discussion)

Briefing - Tuesday, January 21, 2025

Set Public Hearing Date - n/a

Hold hearing to accept public comment - n/a

TENTATIVE Council Action - Tuesday, January 21, 2025

An interview was held. Council Member Wharton said Keith Reynold's name would be on the Consent Agenda for formal consideration.



MINUTES OF THE SALT LAKE CITY COUNCIL  
Tuesday, January 21, 2025

**Standing Items**

**10. Report of the Chair and Vice Chair**

Report of Chair and Vice Chair.

Council Members Wharton and Puy stated they had nothing to report.

**11.**

**Report and Announcements from the Executive Director**

Report of the Executive Director, including a review of Council information items and announcements. The Council may give feedback or staff direction on any item related to City Council business, including but not limited to:

- Utah Renewable Communities Update; and
- Scheduling Items.

Jennifer Bruno stated Council Member Dugan, serving as the Chair of the Utah Renewable Communities Board, had an update for the Council.

Council Member Dugan provided a Utah Renewable Communities update.

**12. Tentative Closed Session**

The Council will consider a motion to enter into Closed Session. A closed meeting described under Section 52-4-205 may be held for specific purposes including, but not limited to:

- a. discussion of the character, professional competence, or physical or mental health of an individual;
- b. strategy sessions to discuss collective bargaining;
- c. strategy sessions to discuss pending or reasonably imminent litigation;
- d. strategy sessions to discuss the purchase, exchange, or lease of real property including any form of a water right or water shares, if public discussion of the transaction would:
  - (i) disclose the appraisal or estimated value of the property under consideration; or
  - (ii) prevent the public body from completing the transaction on the possible terms;
- e. strategy sessions to discuss the sale of real property, including any form of a water right or water shares, if:
  - (i) public discussion of the transaction would:
    - (A) disclose the appraisal or estimated value of the property under consideration; or
    - (B) prevent the public body from completing the transaction on the possible terms;
  - (ii) the public body previously gave public notice that the property would be offered for sale; and
  - (iii) the terms of the sale are publicly disclosed before the public body approves the sale;
- f. discussion regarding deployment of security personnel, devices, or systems; and
- g. investigative proceedings regarding allegations of criminal misconduct.

A closed meeting may also be held for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137, and for other lawful purposes that satisfy the pertinent requirements of the Utah Open and Public Meetings Act.

*Item not held*

MINUTES OF THE SALT LAKE CITY COUNCIL  
Tuesday, January 21, 2025

Meeting adjourned at 6:31 PM

Minutes Approved:

---

City Council Chair Chris Wharton

---

City Recorder

Please refer to Meeting Materials (available at <https://data.slcc.gov> by selecting City Council Meeting Information) for supportive content including electronic recordings and comments submitted prior to or during the meeting. Websites listed within the body of the Minutes may not remain active indefinitely.

This document along with the digital recording constitutes the official minutes of the City Council Work Session meeting held Tuesday, January 21, 2025 and is not intended to serve as a full transcript. Please refer to the electronic recording for entire content pursuant to Utah Code §52-4-203.